

12.3 SITE ADDITION, ALTERATION & MAINTENANCE APPLICATION FORM-

Site Addition / Alteration / Maintenance Application

Date: _____ Holiday Park: _____

Street Name & Site Number: _____

Owners Name: _____

Postal Address: _____

Postcode: _____ Contact #: _____

Email address: _____

Port Stephens Beachside Holiday Parks are governed by the following Legislations and Regulations:

- Crown Land Management Act 2016
- Local Government Act 1993 and Local Government (Manufactured Home Estates, Caravan Parks, Camping Grounds and Moveable Dwellings) Regulation 2005
- Holiday Parks (Long Term Casual Occupation) Act 2002
- Port Stephens Council Holiday Van Occupancy Agreement Terms and Conditions
- Port Stephens Beachside Holiday Parks Standard Operating Procedures
- Other current standards and regulations under which our Parks operate relating but not limited to: gas storage, electrical wiring (and testing) for moveable dwellings, plumbing, etc.

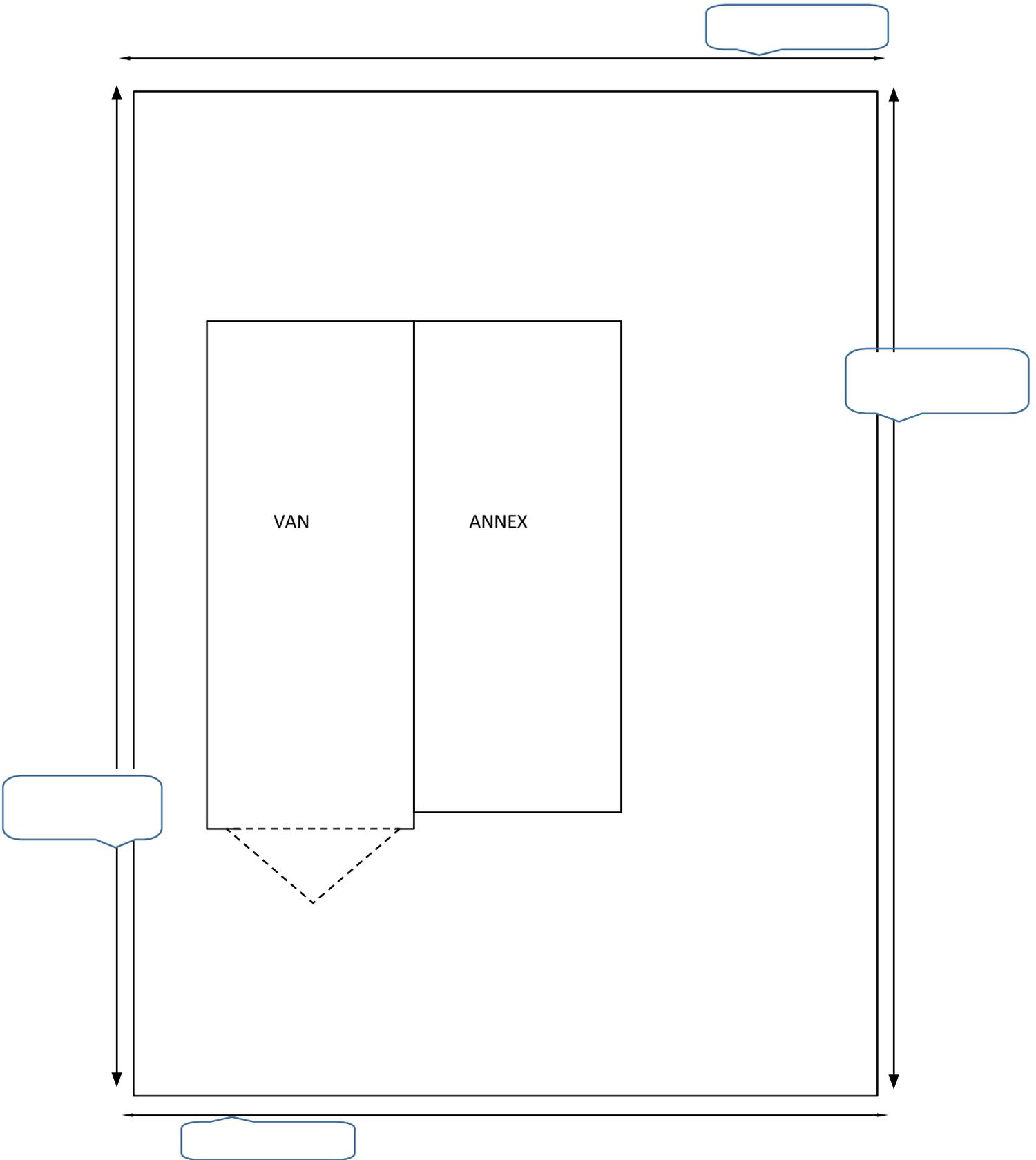
All Site Addition, Alteration and Maintenance applications are individually assessed in accordance with these standards and documents to ensure a fair and equitable outcome is reached.

Please send application directly to: Holiday Park Admin Officer at PO Box 147, Nelson Bay NSW 2315, or email directly to: holidayvanenquiries@portstephens.nsw.gov.au or drop in at Admin Office located at Treescape, 562 Gan Gan Road, One Mile – between 9am and 4pm Monday to Friday only.

Owners Signature: _____ Owners Signature: _____

Received by (Park Staff Members Name): _____ Date: _____

SITE PLAN



NOTES:

